



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	July 28, 2021
		Time:	9:00 a.m.
Board Members Present:	Lori Irish Bauman Keith Edwards Ozzie Gonzalez LaVerne Lewis Linda Simmons Thomas Kim Kathy Wai	Board Members Absent:	none

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Simmons called the business meeting to order at 9:10 am.

1. Committee Reports

Committee on Accessible Transportation (CAT) - Director Edwards provided a summary of the July CAT meeting. The committee on nominations and re-elected Jan Campbell as Chairperson. Rachelle Glazier was announced as the next Executive Director of Transportation and Tony Clark has been promoted to assistant director. The committee had a discussion about accessibility during severe weather events and how to improve service in the future. Pat Williams reported on Safety and Security, specifically bus lines 72 and 75. He said mental health response teams are being used in Washington County and will eventually be available system wide. Mr. Edwards noted that mental health and safety training classes will be provided to staff and encouraged board members to participate. The CAT committee received a presentation from TriMet staff on the design and engineering of the Hollywood Transit Center Project to address access concerns; CAT will continue to be engaged throughout the process. Mr. Edwards said CAT will not meet in August and will resume meetings in September.

Crash Advisory Committee – Director Lewis provided a summary of the May 13, 2021 Crash Advisory Committee meeting. The committee is tasked with reviewing and understanding “crashes involving TriMet revenue vehicles that result in injury or fatality and how crashes can be avoided.” The seven-member committee first met in May 2020. In the last year, the committee welcomed two new members to fill vacancies, Hau Hagedorn and Barry Lundberg. Director Lewis recently replaced Dr. Linda Simmons as the Board representative serving on the committee.

During this fiscal year, TriMet held two three-hour orientation sessions for committee members on 12 topics including reviewing the Agency Safety Plan, the new hire training program, state and federal safety reporting requirements, and provided a tour of the Operations Command Center and an opportunity to operate the Bus Simulator. These orientation sessions ensured that committee members understood existing TriMet programs and policies related to safety. The committee held regular meetings in November 2020 and May 2021 and reviewed ten crashes during those meetings. The committee is currently evaluating potential recommendations for the General Manager. The next meeting will be in the fall of 2021.

Finance and Audit Committee (F&A) – Director Irish-Bauman provided a summary of the July 28, 2021 Finance and Audit committee meeting. There were two items on the agenda. The committee received a report from Cara and Ashely regarding the new GASB 87 Lease Reporting Requirements. She said it is standard for accounting that will become effective next year, but TriMet has decided to implement the standard beginning this fiscal year. Staff as reviewed over 80 agreements to determine whether they are leases, what position TriMet holds, as well as other reporting details. The committee also received an update on Transit Oriented Development (TOD) which included a report on the Fuller Road Station where construction is underway for 100% affordable housing, Hollywood Transit Center, area plans associated with Better Red and efforts to develop a TOD work plan for future development. The updated included an overview of residential housing on Salmon street on a former TriMet parking lot. The TOD report will be given to the full Board at the next business meeting.

Metro Policy Advisory Committee (MPAC) – Director Wai provided a summary of the June 23, 2021 MPAC meeting. The committee discussed the Port of Portland Seismic Resilient Runway Discussion. Port staff presented to MPAC the Port’s Response and Resilience approach over the last year, and more specifically focused on seismic resilience. A seismic resilient runway would be able to withstand the ground motion and shaking of a major Cascadia Subduction Zone earthquake. The intent would be to focus on protecting the south runway, which is further from the river. The project does not qualify for Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grants, though this may change in the future. Even with AIP funds, they would not fully cover the cost of the project. Staff hopes to gain more regional support as they ask for congressional funds for this project. The meeting also included a panel discussion about breaking down barriers to affordable housing. Director Wai shared the names of the panelists for the discussion, which was moderated by Metro staff. Director Wai summarized a few major takeaways from the panel discussion

Transit Equity & Access Advisory Committee (TEAC) — Director Wai provided a summary of the July TEAC meeting. The committee received an update on TriMet’s partnership with Oregon Health Authority (OHA) and 83 community organizations to get individuals to their Covid-19 vaccination appointments. She said TriMet provided over 30,000 transit passes toward the effort. The TOD team presented updates on the Hollywood Transit Project. Staff also provided an update on the survey of TEAC members about their areas of interest. The results showed the members would like TriMet to expand their community partnerships and fare support. Approximately 50% of the members have completed the survey and staff is working with the remaining members to get their feedback in order to inform the work over the coming year. The committee also received an update from staff on the fare subsidy research project. She said the proposal will be available for review in late August. She said the next TEAC meeting is scheduled for August 12th.

2. General Manager Report

Covid-19 Update

Mr. Desue provided an updated on TriMet’s response to Covid-19. He said that the agency is closely watching the impact of the Delta variant, especially with cases increasing in Oregon. TriMet continues to reply on the expertise of the Oregon Health Authority and the CDC. The agency is taking precautions when and where appropriate, to be safe and prevent the spread of the virus. This includes the federal requirement that riders and employees wear masks while riding buses and trains and at transportation hubs. He noted that the Customer Service team has seen a decrease in calls and contacts about the mask requirement over the last several weeks. However, TriMet is still providing free masks on board our vehicles for anyone who needs one.

June Ridership Update

Mr. Desue providing an update on June 2021 Ridership. He said weekly ridership for the month of the June was the highest recorded on the TriMet system since March of 2020. System-wide, TriMet

provided nearly 3.587 million rides. That breaks down to an average of nearly 842 thousand rides per week. That's up nearly 20% over June of last year but down about 56% compared to pre pandemic ridership. Bus ridership increased nearly 30% since this time last year. MAX ridership increased about 6%. WES saw no change.

Safety and Security Annual Report

Mr. Desue introduced Executive Director Marla Blagg, who presented the annual report from the Safety and Security Division. A copy of Ms. Blagg's presentation can be found on www.trimet.org.

Historic Heatwave

Mr. Desue provided an update on the recent heat wave and its impact on TriMet operations. Late last month, TriMet and the region experienced the highest temperatures ever recorded. The extreme heat pushed our system to the breaking point. TriMet had no choice but to temporarily suspend service for about two and a half days on the MAX system. The extreme heat stressed rail equipment and trains, as well as buses and the cooling systems at facilities. It melted a power cable on the Portland Streetcar system, forcing streetcar service to be disrupted as well. Desue said systems in the Pacific Northwest are built to typical, median temperature ranges, yet climate change is now expected to increase those temperature ranges. TriMet undertaking a study on what can be done to make the system more climate resilient. This will include connecting with partner transit agencies in other, traditionally hotter, climates. Internally TriMet is assembling a task force to work on this issue to identify risks and vulnerabilities.

Employee Recognition

Facilities Director Karen Powell spoke about Assistant Supervisor Paul Morris, who works in TriMet's Facilities Division. During the heat wave Mr. Morris went above and beyond help protect employees and equipment, which included hosing down exposed, outdoor equipment during the highest temperatures of the day. Ms. Powell, Mr. Desue and the board thanked Mr. Morris for his hard work, attention to detail and commitment to safety, despite the challenging conditions you faced.

3. Consent Agenda

- Meeting Minutes for June 23, 2021

Action: Director Gonzalez moved approval of the Consent Agenda. Director Edwards seconded the motion. The motion passed. Director Kim abstained.

4. Resolutions

Resolution 21-07-39 – Adopting an Amendment to TriMet's Criminal Records Policy

Mr. Desue discussed Resolution 21-07-39. He said Oregon law requires TriMet to conduct criminal records checks of job applicants and employees who transport passengers or have access to safety and security sensitive information and facilities. The law requires TriMet's Criminal Records Policy to be adopted by a Resolution of the Board of Directors. He said Human Resources discovered a gap in our current Criminal Records Policy concerning outstanding warrants for arrest of job applicants and employees. Just as the original Policy was required to be adopted by the Board, this amendment to the Policy must be adopted by the Board. The amendment would allow TriMet to decline to hire a job applicant when a criminal record check finds an active warrant for arrest within any jurisdiction. It would also allow TriMet to suspend a current employee from employment if the employee is found to

have an active warrant for arrest from any jurisdiction. Deputy General Counsel Ankur Doshi answered questions about the policy.

Action: Director Irish-Bauman moved approval of Resolution 21-07-39. Director Lewis seconded the motion. The motion passed with unanimous approval.

Resolution 21-07-40 – Authorizing a Contract with Raul V. Bravo + Associates Inc. for Type-2 and Type-3 Light Rail Vehicle (LRV) Midlife Overhaul Engineering and Inspection Services

Mr. Desue discussed Resolution 21-07-40. The purpose of this resolution is to select a firm to perform monitoring and inspection services for the overhaul of TriMet's Type-2 and Type-3 series Light Rail Vehicles, or MAX trains. There are 79 MAX trains in this group that are receiving midlife overhauls by the manufacturer, Siemens. To date, TriMet has been performing the inspection services needed to monitor this work, but as this work intensifies, the agency will need assistance to keep the process on track. TriMet issued a request for proposals and the selection committee debated between three very competitive firms. Although all three bidders were close, Raul V. Bravo Associates was chosen as it scored higher than the others, especially on the technical aspects. The proposed contract is for a four-year term with an option to extend for up to two additional years. The maximum contract amount for all six years is \$1.196 million, but could fall below that figure depending on TriMet's need for the services. The cost of the contract is included in the FY 22 Rail Equipment Maintenance Operating Budget. Raul V. Bravo Associates is a certified minority business enterprise in California and will seek DBE certification in Oregon. The company has approximately 62 employees. 45% identify as minorities and more than 22% are women.

Action: Director Kim moved approval of Resolution 21-07-40. Director Wai seconded the motion. The motion passed with unanimous approval.

Resolution 21-07-41 – Authorizing a Contract with Skyward Construction, Inc. for the Columbia Bus Base Materials Management Center Remodel Project

Mr. Desue discussed Resolution 21-07-41. This resolution requests authorization of a contract with Skyward Construction, Inc. The contract would allow TriMet to complete a remodel of a portion of the 30-acre Columbia Bus Base industrial property. The Columbia Bus Base will be a future bus maintenance and transportation facility and is scheduled to be fully built out over the next 10 years. The work under this contract would allow for the renovation of an existing 34,000 square foot warehouse on the property. Skyward produced the lowest responsive bid at \$3.94 million, which came under TriMet's independent cost estimate for the work. The maximum amount of the three-year Contract will be for \$4.55 million, which includes 15% for possible change orders. The amount of the contract is accounted for in the Engineering, Construction and Planning Department Budget for FY 22. In regard to diversity, Skyward has 13 employees, two of whom are minorities and three who are women. The firm intends to use DBE firms as subcontractors for more than 20% of the work. This renovation is scheduled to be complete by the end of July 2024, and your approval of the resolution is recommended.

Action: Director Kim moved approval of Resolution 21-07-41. Director Irish-Bauman seconded the motion. The motion passed with unanimous approval.

Resolution 21-07-42 – Authorizing a Contract with Trapeze Software Group for Paratransit Scheduling Software

Mr. Desue introduced Resolution 21-07-42. The resolution requests authorization for a contract with Trapeze Software Group. The contract would cover the purchase of paratransit scheduling software licenses, as well as associated maintenance fees for TriMet's LIFT paratransit operations. TriMet's LIFT Program currently uses Trapeze software on a daily basis for customer data,

reservations, scheduling, dispatching and other important functions. Due to the proprietary nature of the technology, this is a sole-source contract allowing for LIFT's continued use of the software licenses and maintenance. The contract has a maximum value of \$1.36 million over four years. The first year of the contract amount is included in TriMet's IT Budget for FY 22.

Action: Director Edwards moved approval of Resolution 21-07-42. Director Gonzalez seconded the motion. The motion passed with unanimous approval.

Other Business & Adjournment

Hearing no further business, President Simmons adjourned the meeting at 10:53 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kimberley Angove". The signature is written in a cursive style and is positioned above a horizontal line.

Kimberley Angove, recording secretary